Diamond Ridge High School Attendance Requirements 2025-26

Daily Attendance Expectations

Students are expected to attend the **entire** class period for all scheduled classes each school day, including Fridays. If a student is unable to attend school, their parent/guardian is responsible for notifying the office the day before, the day of, or the school day immediately after to report the student's absence.

Each student must maintain their attendance within the following limits each term:

- Students may not miss more than two (2) classes per mini-term.
- More than two absences will result in the student being dropped from the course and placed in a Raptor Redemption class for the remainder of the term.
- Students may not be dropped from more than three (3) classes in a mini-term.
- Students may not be dropped in more than two mini-terms per school year.
- Tardies/leaving class early is not allowed students must be in their assigned classroom and ready to learn at the start of each class period. Students who are late or who leave class without teacher permission will be marked absent.
- Friday required attendance when a student has a D or F in one or more classes. Note: Students can no longer make up absences on Friday.

Attendance Consequences and Interventions

- 1st Violation: Student will be removed from the course and placed in a Raptor Redemption class for the remainder of the term.
- 2nd Violation: Student may result in removal from Diamond Ridge and required to return to their boundary (home) high school.
- **Severe or repeated violations** may result in immediate removal from Diamond Ridge without prior warning to the student or their parent/guardian.

Reporting an Absence

Please include the following information when reporting and absence:

- Your name (guardian)
- o Student name
- o Date of absence
- o Period(s) missed
- A parent/guardian may contact (801) 826-9900 to report an absence, please leave a message if no answer.
- email teresa.thomas@canyonsdistrict.org to report an absence.

Absences may be excused for:

- Note from a medical provider
- Court appearances with documentation
- Bereavement
- Special family or religious events

All other absences will be marked as *unexcused* and may impact student learning and grades. Due to our strict attendance requirements we strongly recommend that medical and dental appointments are made prior to or after school or on Fridays.

NOTE: Per the DRHS Agreement you signed, a student will face consequences and possible withdrawal whether or not an absence is parent excused or unexcused.

Hall Passes

Students using a hall pass <u>cannot</u> take a cell phone with them. Students abusing the hall pass privilege may have that privilege limited or removed.

Checking Out of School

Students leaving prior to the end of a school day must be signed out at the main office by a parent or guardian listed in Skyward. Please call the main office in advance so the student can be properly notified by the office and excused. **Students who are checked out cannot remain on campus**, including but not limited to when a parent/guardian checks out a student for a single class period.

Home Visits

Diamond Ridge faculty and staff may visit a student at home to make a connection or if the student has not been attending school. Home visits are used regularly to support attendance, or when other communication methods have not been successful in contacting the student or family.

NOTE: Please arrange <u>ahead of time</u> with a teacher in a class you are failing or struggling in to meet before or after school.