# Diamond Ridge High School Student-Family Handbook

Welcome to Diamond Ridge! Our main focus is you, the Diamond Ridge student! We want you to be successful in high school and earn the credits you need to graduate. We hope you take advantage of all the supports we have to help you accomplish your academic goals, identify and research potential careers, and become the best members of your families and communities you can be. We think it is important you know that we <u>only</u> accept students who have demonstrated the ability and skills to graduate from high school. <u>You can do this!</u>

What is different about Diamond Ridge? Nearly every one of our students has struggled in high school, which means that no matter why, a traditional high school setting hasn't worked well for our students. You are not alone! Here, you will find that each Diamond Ridge teacher and staff member wants you to feel safe and welcome as you put in the work that is needed to graduate from high school with a plan for your future career. Also, our small classes and Student Advocate (who will help you carry out your credit recovery plan) help students, no matter how far behind they are, catch up and realize their graduation and career dreams and goals.

In return, we expect you to attend every class, ask for help with any work you might be struggling with, follow our simple rules, and let us know if there is anything getting in the way of doing anything that is expected of you here. We are here to support you.

This handbook was created to provide you and your family, guardian, and the people who support you with the information you need to be successful here. Please use it as a guide to learn more about Diamond Ridge. [And please ask questions about anything that is not clear, so we can help!]

We will support you as you work to meet your academic and career goals. You can do this!

Amy Boettger, Principal

# **Diamond Ridge Vision Statement**

The Vision of Diamond Ridge is to teach our students to become critical thinkers, empowering all to believe in themselves and participate in their own education.

# **Diamond Ridge Mission Statement**

The Mission of Diamond Ridge is to provide a safe, stigma-free environment, supporting the individual academic needs of students. Diamond Ridge will engage families and the community to support student achievement toward graduation.

## **School Information**

Campus Address: 825 E 9085 S. Sandy, 84094

Location: Portables 2, 3, 4, 7, 8, and 9, and classrooms 109 and 112.

**<u>Call</u>** Diamond Ridge Office Main Phone: (801) 826-9900

Text Diamond Ridge Cell Phone: (801) 520-3428

**School Hours:** Monday -Thursday 8:30-3:15, Friday 8:30-9:50. **Fridays are required** unless a student is passing all classes, has consistent attendance <u>and</u> has been excused by their homeroom/advisory teacher.

# **Diamond Ridge Staff**

Amy Boettger	Principal	amy.boettger@canyonsdistrict.org (801) 826-9900			
Suzanne Hales	Administrative Assistant	suzanne.hales@canyonsdistrict.org (801) 826-9900			
Text Messages	Diamond Ridge Cell Phone	(801) 520-3428			
Academics and Counseling					
Aaron Rodney	Social Studies Teacher	aaron.rodney@canyonsdistrict.org			
Alastair Wright	Science Teacher	alastair.wright@canyonsdistrict.org			
Angela Hallstrom	English Language Arts Teacher	angela.hallstrom@canyonsdistrict.org			
Christine Phillips	Visual Arts Teacher	christine.bradshaw@canyonsdistrict.org			
Gail Maycock	Academic Supports Teacher	gail.maycock@canyonsdistrict.org			
Louis Sherman	English Language Arts Teacher	louis.sherman@canyonsdistrict.org			
Lacee LePrey	Student Advocate	lacee.leprey@canyonsdistrict.org			
Katie Pettipiece	Credit Recovery	katie.pettipiece@canyonsdistrict.org			
Heather Larsen	Teaching Assistants Counselor	heather.larsen1@canyonsdistrict.org			
Suzy Santos		suzanne.santos@canyonsdistrict.org			
Naomy Sanchez	Counselor	naomy.sanchez@canyonsdistrict.org			
Ingrid Pinto	Counseling Intern	ingrid.pinto@canyonsdistrict.org			
McKenzie Hall	School Psychologist	mckenzie.hall@canyonsdistrict.org			
Sifa Tafisi	School Social Worker	siosifa.tafisi@canyonsdistrict.org			
Aaron Grieve	Clinical Mental Health Counselor	aaron.grieve@canyonsdisrict.org			
Youth Academy Team					
Lindsay Eberhardt	Teacher – Team Lead	lindsay.eberhardt@canyonsdistrict.org			
Lezlie Harper	Teacher	lezlie.harper@canyonsdistrict.org			
Wade Harman	Teacher	wade.harman@canyonsdistrict.org			
McKenzie Hall	School Psychologist	mckenzie.hall@canyonsdistrict.org			
Sifa Tafisi	School Social Worker	siosifa.tafisi@canyonsdistrict.org			
Aaron Grieve	Clinical Mental Health Counselor	aaron.grieve@canyonsdisrict.org			

Tiffany Smith		tiffany.smith@canyonsdistrict.org
Tessa Snarr	MTSS Toaching Assistants	tessa.snarr@canyonsdistrict.org
Anthony Ricci	MTSS Teaching Assistants	anthony.ricci@canyonsdistrict.org
Carol Sferas		carol.sferas@canyonsdistrict.org

# **DIAMOND RIDGE "A-B-C's FOR SUCCESS:**

A - ACADEMICS & ATTENDANCE

**B** - BEHAVIOR

C - CAREER & COMMUNICATION

# **A - ACADEMICS**

#### **Graduation Plan**

**Each** Diamond Ridge student has an individualized schedule and credit recovery plan based on each student's unique academic needs.

- <u>Core Instruction and Electives</u>: all students will have a schedule of classes based on their grade level and credit needs.
- Reading: students scoring below grade level will be enrolled in classes designed to help improve their reading strengths and skills.
- <u>Credit Recovery</u>: students may earn credit recovery through Canyons Online (the former CVHS), and Credit Recovery Packets in the Credit Recovery Lab.

Student schedules are developed to facilitate completion of current classes for original credit and credit recovery. We will also help students with the completion of requirements for No Grade (NG) removal from their Canyons School District transcripts and Grade Replacement for F's received at prior Canyons School District high schools (grade replacement is not applicable to non-Canyons transcripts).

**Special Education and 504 Services** will be provided as outlined in each student's plan.

#### **Covid Protocols**

As we work to keep students and faculty as safe as possible from Covid infection, each student, staff member, parent/guardian and campus visitor must be prepared to wear a face covering/mask while inside whenever required by state law. We accommodate everyone's needs wherever possible, and will continue to provide masks for those who may forget to bring one. Students and staff are encouraged to use District-provided hand sanitizer upon entering and exiting a classroom or office. Assigned seats are required, and each student has a Chromebook assigned to them to minimize outbreak potential. Students are asked to help with the sanitizing of their desk and/or equipment.

#### Homework

Generally, Diamond Ridge students will have minimal regular homework. However, students will be expected to complete writing assignments, senior projects and other types of work outside of regular school hours. In addition, students who fall behind in class and/or have credit recovery

courses will also need to work independently to maintain passing grades and stay on track for graduation.

#### **Materials Needed**

Students will be provided with all necessary learning materials and supplies, so personal items can stay home. We cannot be responsible for any damaged, lost or stolen items or property.

#### **Grading**

#### **Grades for Core Instruction and Electives**

Grades are determined by grading criteria of each teacher. Students and families/guardians may access student grades and progress on Skyward. Please contact the office for help with Skyward to view your student's grades, attendance, fees owed, etc.

#### **Failing Grades**

Due to the wide variety of academic supports available to all Diamond Ridge students, <u>failing grades</u> <u>for Diamond Ridge classes cannot be tolerated</u>. Students who receive one or more F's during an academic quarter will have the following consequences:

- Automatic Probation: the student will be on probation during the next academic quarter.
- <u>Credit Recovery</u>: the student will be required to purchase, complete and pass a \$35 Credit Recovery Packet and test for each Diamond Ridge class the student fails. The deadline to complete each credit recovery packet is the last day of the academic quarter.
- Repeat Offenders: a student who continues to fail classes at Diamond Ridge may lose the privilege to attend Diamond Ridge.

#### **Homeroom/Advisory Class**

Each Thursday, students have a 25 minute homeroom/advisory class as part of 3<sup>rd</sup> Period. During homeroom, students will learn about a variety of personal and work-related strategies, including career exploration and building a culture of community through Restorative Positive Behavior Intervention and Support (PBIS) practices. Their teacher will also teach students to self-monitor their own grades and attendance, and let them know if their grades and attendance will allow them to opt-out of that week's required Friday class (see below for more information about Friday class and opt-out).

Online Learning Lab grade is based on participation, maintaining course notes, and attendance. Students attending 80% of the time and passing at least one (1) credit recovery packet will receive a P/F grade for pass/fail. Please note: a credit recovery packet for a failed Diamond Ridge class does not count toward this minimum. If a student is ill or quarantined and is still able to work from home, participation will count towards the 80% attendance requirement.

# **Daily Schedule**

Monday - Thursday 8:30-3:15

Friday 8:30-9:50

<u>Friday attendance is no longer optional: ALL students must attend each Friday</u>. Students <u>may</u> be excused each Thursday by their homeroom/advisory teacher, if the student has met the following weekly criteria:

- Student is passing all classes
- Student has no assignments due; and
- Student is meeting all attendance requirements

Friday absences will count as a triple absence for any student not officially excused from Friday attendance.

To minimize class interruptions, please make sure your student(s) arrive on time each day and that arrangements are made for students to leave immediately after dismissal.

**Supervision is not available before or after school.** For the safety of your student, please have them arrive at the appropriate time and encourage them to leave immediately after school. For more information about Safe Arrival, please refer to the Safe Student Arrival and Dismissal in this handbook.

# A - ATTENDANCE

# **Daily Attendance Expectations**

Students are expected to attend the entire class period for all scheduled classes each school day, including Fridays. If a student is unable to attend school, their parent/guardian is responsible for notifying the office the day before, the day of, or the school day immediately after to report the student's absence.

## Reporting an Absence

 A parent/guardian may contact (801) 826-9900 or email suzanne.hales@canyonsdistrict.org to report an absence. You also may text our school cell phone at (801) 520-3428.

#### Absences may be excused for:

- Medical appointment with physicians note upon return to school
- Parent/guardian contact verifying illness or family emergency
- Court appearances with documentation
- Bereavement
- Special family or religious events
- Pre-approved Educational Leave, up to (10) days of school. An <u>Educational Leave Form</u> must be submitted 5-10 school days prior to absences and all assignments must be completed upon return to school. Forms are available in the office.

All other absences will be marked as *unexcused* and may impact student learning and grades. We recommend that medical and dental appointments are made prior to or after school. However, we recognize that some circumstances do not make this possible.

#### **Absences**

### For the Complete Attendance Policy Please See Canyons School District Board Policy 500.35

Excessive absence from school is defined as five or more unexcused absences and seven or more excused absences during an entire school year. Absences do not need to be consecutive for them to be deemed excessive. Your parent/guardian Agreement to Compulsory Education Letter was part of



your Online Registration for your student. Note: students who miss or are tardy more than 8 times a quarter, in one or more classes, may forfeit their privilege to attend Diamond Ridge. This rule is known as "8 You Skate," or "8USk8." Students, don't let this happen to you!

#### **Tardiness**

Promptness is crucial to a smooth start of each school day. When students are tardy it is not only disruptive to that student but also to the teachers' instruction and the other students' learning time. Tardiness may only be excused by parent or medical note with a valid excuse. \*Bad weather will always be considered. Please drive safely.

#### **Checking Out of School**

Students leaving prior to the end of a school day must be signed out at the main office by an authorized individual identified in Skyward. Once the student is signed out, the office will call the student to the office. Please call in advance so the student can be properly notified by the office and excused. Students who are checked out are not allowed to remain on campus.

#### **Home Visits**

Diamond Ridge faculty and staff may on occasion stop by the home to visit a student and their parent if the student has not been attending school. Home visits are used when other communication methods have not been successful in contacting the student or family.

## **Attendance Make-Up: Raptor Redemption**

Raptor Redemption time is when you meet with a teacher, before or after school, to make up an absence or get help with assignments. Students also may meet with a counselor or the student advocate during Raptor Redemption to make up an absence. To ensure the absence is made up, let the main office staff know you need Raptor Redemption <u>before</u> meeting with your teacher or counselor. They will help you track the make-up.

# **B-BEHAVIOR**

# **Behavioral Strategies at Diamond Ridge**

### **Restorative Positive Behavior Interventions and Supports (PBIS)**

Restorative Positive Behavior Interventions and Supports (PBIS) is an approach to teaching and supporting positive behaviors that helps students learn and practice the kinds of behaviors that lead to success in school and work. This school-wide approach focuses on building a safe and positive environment in which ALL students (and adults) can learn. Through these strategies, we teach students to be in charge of their behavior, and provide strategies to help students and staff create and enjoy a safe and supportive school environment.

Traditional school discipline focuses mainly on reacting to specific student misbehavior by using punishment-based strategies. This is not an approach that we want for our Diamond Ridge students. Instead, we introduce, model and reinforce positive social behaviors. These approaches have been found to be more effective than punishment-based discipline plans, and help students and adults alike form positive and supportive relationships, which are a key to academic and work success.

The purpose of school-wide Restorative PBIS is to establish a climate in which appropriate behavior is the norm, as well as to teach students positive skills to help support their success in school, at

work, and in other settings. School-wide systems of support include proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments. Research and evidence have found teaching behavioral expectations and recognizing students for following them is a positive approach, and is much more effective than waiting for misbehavior to occur and then responding with a negative consequence or punishment.

These procedures and expectations have been set for all students to follow at Diamond Ridge:

## **Program Behavior Expectations**

**R**espect Self, Others, & Property Be safe both mentally and physically

On Time & On Task Be on time and ready to work

Courageous Set your expectations high and be proactive – try!

Kind Promote a positive classroom and school atmosphere

Students and staff are expected to treat their peers and staff with dignity at all times. Horseplay, teasing, obscene gestures, swearing, gang/drug talk of any kind, sexually explicit talk, or any manner of disrespect will not be tolerated and will be addressed with the individual privately or at a Raptor Prevention Class session (see below). Students are expected to follow all reasonable requests of staff or other approved adult supervisors.

#### **Raptor Prevention Class – RPC (New!)**

Students who demonstrate disrespectful behavior, violate Diamond Ridge rules or have an office discipline referral will be referred to attend our before-school "Raptor Prevention Class" – or RPC – to learn about better ways to deal with anger, resolve conflicts and handle disappointing personal circumstances. The RPC gives students the chance to discuss what happened, learn strategies and make better choices to help prevent future behavior problems.

RPC is held before school every Tuesday and Thursday at 7:45 a.m. Attendance at RPC is required for referred students, and parents/guardians will be notified of any referral so that they can arrange for their student to attend RPC. Students may arrange for their own transportation to RPC by riding a CTEC bus from any one of Canyons' five high schools. CTEC buses get to campus at approximately 7:20 each morning. A full CTEC bus schedule is available in the Diamond Ridge main office and on the Diamond Ridge website.

## **Student Behavior**

Diamond Ridge staff can best help students prepare for work, and life beyond high school, by having high expectations and supports for the professional behaviors students need to be successful. We have identified four main areas we will work with students on, because we believe they will help students both right away and after high school: (1) appropriate, pro-social behaviors; 2) academic achievement; 3) self-management; and 4) developing personal responsibility for social emotional and academic performance (Farrell, Smith & Brownell, 1998).

#### **ACCEPTABLE BEHAVIORS**

Student Behavior includes following school rules and Canyons District policies which promote a safe and effective campus. All Canyons District policies and Diamond Ridge rules will be enforced, including but not limited to:

#### **Student Cell Phones**

Phones, iPods, and other electronic devices are distracting and disruptive. Students who do not have cell phones during instructional time are less distracted and earn better grades than those who do. Students may only use their cell phones during the following times:

- Before school begins at 8:30 a.m.
- During lunch from 12:08 12:36 p.m.
- After school ends at 3:15 p.m.
- Between classes
- At all other times, all cell phones/devices must be turned off completely and kept out of sight, including during restroom breaks.

Upon entering a classroom, students will turn off and put away their phones. Until class ends, a cell phone should not be seen or heard. Students who refuse to turn off or put a phone away will be asked to turn it in to the main office for the remainder of the class period. Repeat violations of this rule may result in the phone staying in the main office for the remainder of the day <u>and</u> a referral to RPC. Repeat violations of the cell phone rule may result in:

- 1. Release of a confiscated phone to a parent
- 2. Loss of the privilege of having a phone at school, and
- Loss of the privilege of enrollment at Diamond Ridge

Please don't let this happen to you, students! It's not worth it!

#### **Electronic Devices Policy**

Students are accountable for the information outlined in the district's Electronic Devices Policy. Students understand any violation of the Electronic Devices Policy may result in the loss of their user account and further disciplinary and/or legal action. Students must report any misuse of the electronic information resources to Diamond Ridge administration. Misuse come in many forms, and includes: any messages sent or received that include/suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, bullying and other issues described above. Specific rules are described in the Canyons District "Technology Resources: Network Acceptable Use" policy and apply each time a student uses a Canyons District network or device.

#### **Unacceptable Behavior Outcomes**

Students are expected to conduct themselves in an appropriate manner at all times. Any behaviors that disrupt the learning environment will be addressed by school staff and administration. Depending on the severity of the behavior, students may be referred to the Diamond Ridge Raptor Prevention Class (RPC), Diamond Ridge Principal, Canyons District Case Management Team, or law enforcement. For the most severe or repeated offenses, a student may immediately lose the privilege to attend Diamond Ridge.

#### **Substantial Disruption and Dangerous Conduct**

For Complete Policy Refer to Canyons School District Board Policy 500.2-3

Substantial Disruption and Dangerous Conduct is conduct for which suspension shall or may be imposed, and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-dispatched vehicles (e.g., buses).

### **Hazing and Bullying**

For Complete Policy Refer to Canyons School District Board Policy 500.2-7

Hazing and bullying activities are abusive and illegal behaviors that harm victims and negatively impact the school environment.

Canyons School District strictly prohibits any student or school employee from engaging individually or collectively in any form of hazing or bullying on school property, in conjunction with any school activity, or involving any person associated with a school activity regardless of where it occurs. Students or school employees who initiate, promote, and/or engage in hazing, bullying, cyberbullying, or retaliation activities will face disciplinary action, up to and including suspension, expulsion, loss of participation in extracurricular activities, probation, and/or termination of employment. In addition, conduct that may rise to the level of suspect criminal activity will be referred to law enforcement.

### **Student Dress Code Standards**

#### For Complete Policy Refer to Canyons School District Board Policy 500.2-8

Students shall dress in a manner suitable to the day's activities consistent with the standards of health, safety, and acceptable behavior. Student clothing and accessories must not present a health or safety hazard or distraction, which would disrupt the educational mission.

Dress code standards prohibit: immodest or suggestive clothing; apparel advocating illegal or inappropriate behavior or language; head wear; gang symbols or attire; disruptive apparel; and unsafe apparel.

- Students shall not wear clothes that are mutilated, cut off, or immodest. (e.g., short shorts, miniskirts, bare midriffs, halter-tops, spaghetti straps, tank shirts, or similar clothing).
- Clothing shall cover the midriff, underwear, backs, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.

Accommodations will be made for students whose religious beliefs are substantially affected by dress code requirements. School officials may require students to wear certain types of clothing for health and safety reasons in connection with certain specialized activities.

Students who violate dress code provisions will be asked to change into appropriate attire provided by Diamond Ridge staff.

#### **Drugs and Controlled Substances Policy**

The use and misuse of drugs are prohibited. A student may be referred to and/or suspended to the District Case Management Team for any of the following reasons: The use, control, possession, distribution, sale, or arranging for the sale of an illegal drug or controlled substance (which includes alcohol as well as prescription drugs).

#### **Vehicles and Parking Permits**

Any motor vehicle which will be driven or parked on school grounds by a student is subject to search as outlined in district policy and procedures. Students must register any motor vehicle being driven or parked on school grounds with Diamond Ridge, and have a current school registration decal placed inside the front windshield in a visible place. Student must park only in student parking-designated areas. Violations may include tickets, booting of the vehicle, and/or towing at the owner's expense. Police may also ticket any illegally parked vehicles.

#### **Student Safety Before and After School**

Students who are behind or need support before or after school are encouraged to make arrangements to meet with their teacher, counselor or student advocate. For students without an appointment and for the safety of every Diamond Ridge student, students must please arrive at the appropriate time no more than 15 minutes before breakfast and after their last class for the day. If a student's bus or ride is late in arriving, students are to wait in the DRHS main office.

#### **Canvons School District Bus Safety Code of Conduct**

Students must conform to established rules of behavior and regulations governing students on buses. Failure to follow the bus driver's directions or instructions could result in the loss of the privilege to ride the bus to and from school. In order to transport students in a safe manner the Canyons School District has developed rules for riding school buses in the district. Please take time to review the Bus Code of Conduct with your student before the first day of school so all students may ride safely. To access the Canyons School District Bus Code of Conduct, go to:

http://www.canyonsdistrict.org/bus-rules

Students being transported are under the authority of the bus driver. While on the bus students are expected to:

- Stay seated in assigned seating while the bus is in motion
- Keep aisle way clear at all times
- Keep their hands, feet, and other objects to themselves.
- Follow behavior and safety directions of the driver.

Students who refuse to promptly comply with the directions of the bus driver or refuse to obey regulations may forfeit their privilege to ride the bus.

## **Visitors and Volunteers**

ALL visitors must check-in at the main office. All visitors will follow District policies and any State COVID procedures in effect at the time of their visit.

Parents/Guardians are encouraged to make an appointment to visit with teachers during noninstructional time. Our teachers are interested in meeting with Parents and Guardians, so don't hesitate to ask!

# C- CAREER and COLLEGE INFORMATION

#### **Student Career Project Portfolio**

Each Diamond Ridge student is expected to graduate from Diamond Ridge with a completed career digital portfolio. In conjunction with our students' Homeroom/Advisory class, and with the support of our counseling team, students learn how to create a resume, research interesting careers, identify the kinds of careers that pay a reasonable salary and will be sustainable over time, and identify the training or education needed to enter a career of the student's choosing. Each student is expected to create and keep a digital copy of these items in an electronic file called a "digital portfolio."

The digital portfolio will include the following elements:

- Current resume
- Career exploration artifacts and evidence

- Career identification, pathway and plan
- College or apprenticeship application
- FAFSA application (if needed)
- ACT score report
- Other career and college-related information and reports

### College, Field Trips and More

It's often hard for adults to identify and enter careers that align with our interests and abilities. For high school students, it can be overwhelming to even think about a career while they are still in high school. Diamond Ridge recognizes that we are in the best position to ensure students know how to research and find careers that will be interesting and provide a good income. With that in mind, we provide numerous opportunities throughout the school year for junior and senior Diamond Ridge students to participate in career and college-related field trips and activities. Past field trips included college tours of public colleges and universities including Salt Lake Community College, Mountainland Applied Technology College, and the University of Utah.

We also will bring in businesses and representatives of different jobs and careers so students can learn directly from those in the profession, including opportunities for Apprenticeship programs (on-the-job-training and certifications) and Internships, Workforce Services presentations on high-need high-paying career fields, and other career-related exploration opportunities and training. Nearly every adult has to work, and we want our students to have the best chance at landing their dream job after graduation from Diamond Ridge.

### Homeroom/Advisory Class

As described on page 4, all Diamond Ridge students have a 25 minute homeroom/advisory class every Thursday. In addition to learning about self-supportive strategies and monitoring their academic and attendance progress, students also learn about career exploration, develop their individual career plans, and work on their Career Projects.

# **COMMUNICATION** and PARENT ENGAGEMENT

Parent/Guardian communication is a vital part of each student's successful school experience. We value parent input and advice, and work hard to ensure Parents/Guardians are engaged with teachers and staff wherever and whenever possible. To ensure that student and Parent/Guardian needs are being addressed and met, please consider the following when communicating with teachers and other school faculty and staff:

- Call, email, or set up a time to meet as soon as concerns arise so they can immediately be addressed.
- Avoid being critical of teachers in front of your student. The parent-teacher partnership is
  extremely important, and criticizing teachers or the school in front of the student does not
  promote that partnership.
- Avoid criticizing, blaming, or speaking negatively about other students in front of your student.
   These behaviors and conversations can lead to additional problems between students.

#### **Cell Phones**

Our classrooms are **cell phone-free zones**. If a student chooses to bring a phone or other electronic device to school, they will be required to turn their phone off and place it in a secure place during class time. If parents need to contact their student during the school day call either the **DRHS Main Office**: (801) 826-9900 or **send a text message to the DRHS cell phone**: (801) 520-3428

### **Parent-Student Communications During the School Day**

We recognize that occasionally things come up where you need to talk with your student during the school day. To protect the learning environment, please follow these guidelines:

- For emergencies and urgent issues that needs to be addressed immediately, please contact the Diamond Ridge main office for assistance at (801) 826-9900.
- Please do not call or text your child during class time. They should not be using their phone during class time.
- Determine if the information truly is something that must be discussed immediately, or if it can wait until after school.
- Talk to your student before or after school or the night before regarding transportation plans.

#### **Teacher Conferences**

Our teachers are interested in communicating with families and guardians and want your input! We encourage you to call or email the teacher or main office to set up a meeting so you can express your ideas or concerns. While it is difficult for teachers to talk during school hours, they are available before and after school, and are eager to talk with parents and guardians about your concerns and questions.

#### **School Administration**

Parents or community members who have concerns or suggestions are encouraged to call or send an email to Principal Amy Boettger, who is committed to helping to resolve your concerns.

## MISCELLAEOUS INFORMATION

#### **Student fees**

Fees for Fully or Partially Enrolled Students		
Registration Fee		
OnLine Technology Support		
CATEGORY TOTAL:	\$90	
<u>Curricular Fees</u>		
Class Fees	\$30	
Class Changes	\$ 5	
Field Trips	\$20	
Make-up class per .25 credit		
Workbooks	\$20	
Class Credit Test-Out	\$10	
Graduation Recognition	\$20	
CATEGORY TOTAL:	\$175	
Non-waivable Fees (not included in maximum)		
Chromebook Replacement		
Chromebook Case Replacement	\$ 50	

Chromebook Keyboard Replacement \$ 50 Chromebook Screen Replacement \$ 50 Chromebook Charger Replacement \$ 30

Yearbook Contact School

Concurrent Enrollment-Reg. (pay college) \$40

Concurrent Enrollment-Tuition-(pay college) \$5/credit hour

CATEGORY TOTAL: \$450

**Extracurricular Participation Fees** 

Academics/Other		
<b>Extracurricular Activities</b>		
Clubs	\$20	
Banquet	\$20	
Dances	\$40	
Team/Group Meals	\$120	
CATEGORY TOTAL:	\$200	

# **Student and Family Resources**

#### 24 Hour Crisis Hotline

801-587-3000

Emotional and supportive services for people in crisis, 24-hours a day/seven-days/week staffed by mental health professionals. Based at the University of Utah, support is available to anyone in Salt Lake County.

### **ACT Test** www.actstudent.org

Entrance exam required by some colleges and universities

Given at DRHS the first Tuesday in March at no cost to students

### Canyons Applied Technology Center (CTEC) www.ctec.canyonsdistrict.org

CTE and technology courses for Canyons high school student

801-826-6600 Open Mon - Fri 7 am to 3 pm

#### Crossroads Urban Center www.crossroadsurbancenter.org

Emergency food pantry and free/low-cost thrift store

801-364-7765

347 South 400 East, Salt Lake City UT

Open Mon - Fri 9 am to 5 pm

## Davis Applied Technology College <u>www.datc.edu</u>

Public technical training institution

(801) 593-2500

550 East 300 South, Kaysville, UT

Open Mon - Fri 8 am to 5 pm

### Division of Workforce Services (DWS) https://jobs.utah.gov

Provides job placement assistance and training services

801-526-0950

7292 State Street, Midvale, UT Open Mon - Fri 8 am to 5 pm

#### FAFSA www.fasfa.ed.gov

FAFSA is a federal agency that provides grants (free) and student loans (must be paid back) to help students pay for college and approved training programs.

#### **SAFEUT** 800-273-8255

SafeUT is a 24/7 Chat-Crisis line app you can download on Google Play or the App Store.

#### SLCO Heath Department – Southeast Public Health Center

Provides immunizations, WIC clinics, and Vital Records

385-468-4100

9340 South 700 East, Sandy, UT 84070

Suicide Prevention Lifeline 800-273-TALK (8255)

If you or a friend are thinking or talking about suicide, please call and talk to a caring person who can help.

#### Salt Lake Community College (SLCC) www.slcc.edu

Two-year Associates degrees and certificate programs in

Sandy, Taylorsville, South Jordan, Salt Lake City

4600 South Redwood Rd, SLC, UT 801-957-7522

University of Utah <u>www.utah.edu</u>

Flagship public university in the state of Utah

201 Presidents Circle (1350 East) Salt Lake City Utah

Open Mon - Fri 8 am to 5 pm 801-581-7200

Utah Valley University www.uvu.edu

Public university in Orem (30 minutes from DRHS)

800 W. University Pkwy, Orem, UT

Open Mon - Fri 8 am to 5 pm 801-863-4636

#### Valley Behavioral Health <u>www.valleycares.com</u>

Emotional and mental health assistance provider

VBH provides a wide variety of services, from anger management, treatments for substance abuse, depression and anxiety. "Whatever you are dealing with, just call us."

1141 East 3900 South, Salt Lake City 888-949-4864

6856 South 700 East, Midvale 888-949-4864

#### Weber State University www.weber.edu

Public university in Ogden (45 miles from DRHS)

Admissions 801-626-6743 Recruitment 801-626-8775 3750 Harrison Blvd, Ogden, UT Open Mon - Fri 8 am to 5 pm

# **Canyons School District Non-Discrimination Statement**

No District employee or student shall be subjected to discrimination in employment or any District program or activity on the basis of age, color, disability, gender, gender identity, national origin, pregnancy, race, religion, sexual orientation, or veteran status. Canyons School District is committed to providing equal access and equal opportunity in its programs, services and employment including its policies, complaint processes, program accessibility, District facility use, accommodations and other Equal Employment Opportunity matters. The following person has been designated to handle inquiries and complaints regarding unlawful discrimination, harassment, and retaliation:

Jeffrey Christensen, Assistant Legal Counsel and Compliance Officer 9361 South 300 East Sandy, UT 84070 801.826.5061

You may also contact the U.S. Department of Education, Office of Civil Rights in Denver: 303.844.5695

# Diamond Ridge Student Behavior Agreement – Sign and Return

Diamond Ridge is designed to provide personalized instruction in a small, supportive school environment that is focused on serving the unique academic and behavioral needs of every student. The goal for each student is to graduate from high school with a plan for their future career.

The Diamond Ridge rules and expectations were discussed during my student's orientation on . These include, but are not limited to:

- Academics
- Attendance
- Behavior requirements, including no cell phones and Restorative Justice Circle referrals
- Careers
- Communication

## **Accountability**

The parent(s)/guardian(s), or approved adult supervisor(s) of the student named below, and the student, agree to support and be actively involved in the student's education by attending meetings and parent teacher conferences; supporting the student's attendance and school work; and agreeing that the student's failure to follow the rules and policies of Diamond Ridge and Canyons School District may mean that the student loses the privilege to attend Diamond Ridge.

#### **Grievance Procedure**

Canyons School District has a grievance procedure and parent(s)/guardian(s) to access if they feel their rights have been violated, or they believe a condition or action is not fair. The students or parent(s)/guardian(s) should first talk with the Diamond Ridge teacher or staff member involved to see if they can get the problem resolved. If not, students or parent(s)/guardian(s) can talk with Amy Boettger, Diamond Ridge Principal, and a formal grievance may be filed with the district.

Additional Considerations:					
We have been provided a copy of the Diamond Rid reviewed it. We agree with the information and re	•				
Parent/Guardian/Approved Adult (Signature)	Relationship				
Students Name (please print)	Date				
 Student Signature					